

JEFFERSON ACADEMY
Board of Directors Meeting
Monday, March 14, 2016



Location: 1425 S. Angel Street, Kaysville, UT 84037

In Attendance: Keith Facer, Shelley Young, Taylor Leavitt

Excused: Alana Wilson, Judy Nixon

Others in Attendance: Nicole Jones, Steve Davis, Britin Van Brocklin, Brad Taylor, Kara Finley

Jefferson Academy will offer an academically challenging and content-rich history-centered curriculum that incorporates the study of American citizenship and is based on the Core Knowledge Sequence. Jefferson Academy will provide an environment in which every student has the opportunity to gain a strong foundation of knowledge in world and American history, classic literature, science, math and fine arts. It is the desire and mission of this school to have every child be challenged, experience success and master basic skills, grow in academic ability and content knowledge, and develop an understanding and appreciation for our nation's heritage and founding principles.

MINUTES

7:08 PM – CALL TO ORDER by Keith Facer

CLOSED SESSION TO DISCUSS LITIGATION

- Keith Facer made a motion to enter a Closed Session to discuss pending or reasonably imminent litigation; Shelley Young seconded. Motion passed unanimously, the votes were as follows:
 - Keith Facer – AYE
 - Shelley Young – AYE
 - Taylor Leavitt – AYEEntered Closed Session at 7:09 PM.
- Keith Facer made a motion to adjourn the Closed Session; Shelley Young seconded. Motion passed unanimously, the votes were as follows:
 - Keith Facer – AYE
 - Shelley Young – AYE
 - Taylor Leavitt – AYEAdjourned Closed Session at 7:15 PM.

VOTING ITEMS

- **Hanover Insurance Deductible**
Keith Facer made a motion to approve the Hanover Insurance Deductible payment; Taylor Leavitt seconded. Motion passed unanimously.
- **Charter School Board Building Officer**

The responsibilities of the CSBBO were reviewed as well as the person that would be able to best monitor school facilities and building needs.

Taylor Leavitt made a motion to approve Nicole Jones as the Charter School Board Building Officer; Keith Facer seconded. Motion passed unanimously.

- **Special Education Policies and Procedures Manual**

Nicole Jones reviewed the changes to the manual and the adjustments that were made to meet new laws and rules.

Keith Facer made a motion to approve the Special Education Policies and Procedures Manual; Shelley Young seconded. Motion passed unanimously.

CONSENT ITEMS

- **January 9, 2016 Board Meeting Minutes**

Keith Facer made a motion to approve the January 9, 2016 Board Meeting Minutes with the noted name changes; Shelley Young seconded. Motion passed unanimously.

PUBLIC COMMENT

- No public comments were made.

MONITORING

- **Director Update**

Nicole Jones reported on the state of the school, including academic achievement and enrollment. Volunteer hours have increased from last year and families are donating hours to other families that aren't able to volunteer. Enrollment figures for the current year were discussed as well as the lottery for next year and potential staffing increases that will be based on enrollment.

- **Budget Update**

Britin Van Brocklin reviewed the changes to the budget and the great management of resources on behalf of the administration. The school has been frugal with funds and is looking forward to an increase in funding next year based on new legislation. Shelley Young left at 7:54 PM.

POLICY GOVERNANCE

- Policy Governance was tabled to the next Board Meeting.

DISCUSSION ITEMS

- **2016-2017 Annual Board Calendar and Governance Budget**

A discussion was held regarding the schedule of Board Meetings for the 2016-2017 school year. It was proposed to add reviewing the UCAP Portal quarterly in order to stay current and track useful data points.

- **Action Items**

The Board reviewed the status of the action items.

- **UCAP Portal**

The Utah Charter Access Point Portal was discussed including how to access the

portal and the trainings that are available through the portal. The Board is not required to complete the trainings, but has been reviewing them at Board Meetings in order to continually monitor governance and be aware of best practices.

- **Calendaring**

The next Board Meeting will be held on April 21, 2016 at 7:00 PM.

The Board Retreat is scheduled for Saturday, June 11, 2016 at 8:00 AM.

TRAINING

- **Governing Board Online Training #9**

The training was tabled to the next Board Meeting.

ADJOURN

- Keith Facer made a motion to adjourn the Board Meeting; Taylor Leavitt seconded. Motion passed unanimously.

Board Meeting adjourned at 8:07 PM.

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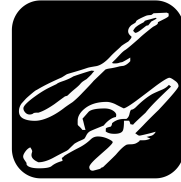
Closed Session to discuss pending or reasonably imminent litigation.

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AFFIDAVIT

This Closed Session was held to discuss pending or reasonably imminent litigation pursuant to Utah Code 52-4-205(1)(c).

Keith Facer, Chair

Date